



2022-23 OAAE Professional Learning Grant Application Guide

Please read all directions on each page carefully before completing the application form.

Incomplete or incorrect applications will not be considered.

Questions may be directed to OAAE.travelgrants@gmail.com

Purpose

The purpose of the Oklahoma Alliance for Arts Education Professional Learning Grant is to provide financial assistance to active Oklahoma arts educators who are planning to attend their state/national conferences, either in person or online, for professional development / learning.

Eligibility

Applicants for these grant funds:

- Must register to attend an approved (see page 2) state or national conference in the field of music, dance, drama/theatre, or visual art.
- Must be a full-time PK-12 OKSDE music, art, drama/theatre, or dance teacher.
- Must attend the conference for professional development or as a non-paid presenter.
- Must plan on using the grant by August, 2023.

Maximum Award

You may request up to \$300 for a state-level conference and up to \$600 for a regional or national conference outside of Oklahoma.

Application Deadline

August 31, 2022

Application Process

Complete the [OAAE Professional Learning Grant Application](#) by August 31, 2022.

The application must include the following:

- A 300-600 word essay -
 - 12pt common font
 - Saved in an uploadable PDF format.
 - Describes the nature of the conference to an interdisciplinary audience
 - Highlights the reason(s) for attending
 - Details how the conference will impact your students, program, or community
 - Clearly states reason(s) why the applicant should receive an OAAE Professional Learning Grant
- Recommendation Form must be signed by the applicant's principal, assistant principal or subject coordinator.
 - Saved in an uploadable PDF format.

Eligible Grant Expenses

- Registration fees for conferences.
- Travel fees including airfare, train, car rental, parking, tolls, taxi, or public transportation.
- Lodging up to, but not exceeding, the conference hotel group rate.
- Meals

Note: The award may **NOT** be used for individual membership dues of any kind.

Review and Award Process

- Applications will be reviewed by OAAE, and recipients will be notified by email in September. The applicant's recommending administrator or supervisor will also be notified.
- Applicants awarded grants will also be provided a claim form. Claim forms will be due within 30 days of the last scheduled day of the conference. Reimbursement checks will be mailed shortly after claim forms are received.

OAAE Professional Learning Grant Approved Conferences

Additional conferences must be approved before submitting application.

Please email conference approval requests to OAAE.travelgrants@gmail.com

AATE National Conference ACDA National Conference American String Teachers Association National Conf. DSA National Conference and Symposium EdTA National Conference Embodiology International Trumpet Guild National Conference International Thespian Convention Midwest International Band and Orchestra Clinic Music for All Summer Band and Orchestra Symposium National Forensics League National Orff-Schulwerk Professional Development Conf. National Speech and Debate Association Convention North American Saxophone Alliance	NAfME Music Education & Teacher Education Nat'l Conf. NDEO National Conference NAEA National Convention OAKE National Conference OK DramaCon Oklahoma Art Education Association Annual Convention Oklahoma Bandmasters Association Convention Oklahoma Choral Directors Association Convention Oklahoma Music Educators Association Conventions Percussive Arts Society National Conference SAA National Conference Texas Music Educators Association Annual Conference United States Institute for Theatre Technology (USITT)
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